



## INTERMARITIME CERTIFICATION SERVICES (ICS)

STATUTORY NOTICE No.81/2013

Date: March 6, 2013

Subject: *MLC, 2006 – Voluntary Inspection & Certification Process*

### **Introduction:**

Voluntary Inspection Process is described on the “*Requirements for Inspection of Seafarers’ Working & Living Conditions (2013/07)*”. This process is applicable for non-ratifying countries only.

### **Voluntary Inspection & Certification Process**

Voluntary Inspection Process may begin, at the request of ship-owner, at any moment following instructions contained in this *Statutory Notice No.81/2013*:

#### **1-DMLC-Part I**

1.1-DMLC-Part I need not be issued for the period of validity of Document of Compliance.

#### **2-DMLC-Part II**

2.1- DMLC-Part II need not be issued for the period of validity of the Document of Compliance.

#### **3-Interim Document of Compliance (DOC) valid for six (6) months**

3.1- An Interim Document of Compliance (DOC) valid for six (6) months may only be issued following the inspection of the ship “as far as reasonable and practicable” and following the verification of Standard A5.1.3.7 (a), (b) and (c) with satisfactory results. After that, the ICS inspector proceed with the issuance of Interim DOC valid for six (6) months

3.2- The Voluntary Inspection includes the verification, “as far as reasonable and practicable”, for the following matters listed in Appendix A5-1 to the Maritime Labour Convention, 2006:

- Minimum Age (Regulation 1.1)
- Medical certification (Regulation 1.2)
- Qualifications of Seafarers (Regulation 1.3)
- Seafarers employment agreements (Regulation 2.1)
- Use of any licensed or certified or regulated private recruitment and placement service (Regulation 1.4)
- Hours of work or rest (Regulation 2.3)
- Manning levels for the ship (Regulation 2.7)
- Accommodation (Regulation 3.1)
- On-board recreational facilities (Regulation 3.1)
- Food and catering (Regulation 3.2)
- Health and safety and accident prevention (Regulation 4.3)
- On-board medical care (Regulation 4.1)
- On-board complaint procedures (Regulation 5.1.5)
- Payment of wages (Regulation 2.2)

#### **4-Applicable ICS forms for Voluntary Inspection of the ship:**

4.1-MLC-DOC/IC Certificate (2013/07) –Valid for six (6) months from the date of completion of voluntary inspection

4.2-MLC-Shipboard Inspection Plan (2013/07)

4.3-MLC-Shipboard Inspection Report (2013/07)

4.4-MLC-Shipboard Inspection-Checklist for Voluntary Inspection (2013/07)

4.5-Non-Conformity Report (2013/07)

*Note: All applicable forms will be forwarded to ICS inspectors, duly authorized for MLC, 2006 inspection and certification, after the confirmation and approval of each quotation prepared by the Operations Department, under case-by-case basis only.*

4.2-Copy of the documents to be submitted to ICS-Head Office–Refer to “*Authorization for MLC, 2006 (2013/07)*”:

4.2.1-MLC/DOL/IC Certificate + All applicable forms for Voluntary Inspection

4.2.2-SMC (ship) + DOC (company)

4.2.3-Crew List + Navigation Patent

4.2.4-Certificate of Inspection of Crew Accommodations (CICA)

4.2.5-Other additional document and information as applicable and require by ICS-Head Office

For further information please contact:

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